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**Trustees’ Annual Report for the period**

**From April 2019 Period start date To March 2020 Period end date**

**Charity name: Oswaldkirk Village Hall**

**Charity registration number: 523399**

**Objectives and Activities**

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|  | SORP reference |  |
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | **The charity’s objectives are to maintain the village hall and playground for the benefit of the residents without any form of discrimination and with the objective of improving the quality of lives of the inhabitants.** |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | **The village hall can accommodate sixty participants when seated. The range of activities which normally take place has developed over many years and includes but is not restricted to recreational and leisure activities, children’s play group, dance classes, keep fit & yoga, children’s Christmas party and tea party for the older residents, church-based lunches and functions and private parties. The hall becomes the local polling station when required and following the closure of our village pub we obtained a licence and hold regular pub evenings, sometimes bringing in local groups sponsored by Rural Arts. These events coupled with coffee mornings do help to sustain the wider community.** |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | **We believe that we have taken full note of the need to benefit our public. Our primary objective is to offer a modern, well equipped facility which can be used by the local community and those from the surrounding area who will also benefit from the unique homely feel that the hall offers.** |

**Additional information (optional)**

You may choose to include further statements where relevant about:

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|  | SORP reference |  |
| Policy on grant making | Para 1.38 | **We do not offer grant assistance to other charities and do not have an investment policy as to date any surplus has been earmarked for the refurbishment and redevelopment of the village hall** |
| Policy on social investment including program related investment | Para 1.38 | **NA** |
| Contribution made by volunteers | Para 1.38 | **Volunteers are co-opted for maintenance work and organising and running fund raising and community activities.** |
| Other |  |  |

**Achievements and Performance**

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|  | SORP reference |  |
| Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | **During the period of this report, we have continued our efforts to raise funds for our redevelopment projects whilst at the same time embarking on the early stages of the project work. We have been delighted to find that some 70% of our community have contributed with donations, help with organising fund-raising activities, offering manpower or a combination of these activities. This percentage does not include folk who simply bought tickets, cakes or the like.**  **The activities during the period concluded the purchase of a small strip of land to facilitate an improved store, construction of the extension, reorganisation of the kitchen and toilet areas and installation of a new boiler and oil storage tank. The benefits to the community are significant in that the hall has basically been brought up to current standards and expectations. Our target for developing usage of the hall is to encourage family functions, birthday parties etc and we have already seen that the refurbishment has encouraged this.** |

**Additional information (optional)**

You may choose to include further statements where relevant about:

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| Achievements against objectives set | Para 1.41 | **We are delighted to report that we have met our objectives. There were initial time delays incurred by the opportunity to purchase a small strip of land which facilitated a much improved layout of our store room but these delays were accepted by all parties because of the major benefit to users.** |
| Performance of fundraising activities against objectives set | Para 1.41 | **Fundraising and in particular the community involvement has exceeded expectations.** |
| Investment performance against objectives | Para 1.41 | **NA** |
| Other |  |  |

**Financial Review**

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| Review of the charity’s financial position at the end of the period | Para 1.21 | **To date, our fundraising targets have been met. There is more physical work to be done on the hall and the prospects of raising the necessary funds are good. Re-establishing our base revenue would obviously help but that depends on the current pandemic.**  **Our financial situation is sound. All project work to date has been paid for. The major items included in our next phases of work are resurfacing of our car park and replacement of the internal floor. Funds for the car park are available but work on the new floor is dependent on further fund raising. Other “wish list” items such as improved internal lighting and PA system will only be sanctioned when funds have been raised and we are confident that finances are stable. We do have funds available for maintaining the playground and for the ongoing running costs of the hall ring fenced in our accounts to cover the next two years.** |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | **Reserves are only held in order to fund refurbishment projects. Under normal circumstances our turnover is less than £10k and reserves build slowly.** |
| Amount of reserves held | Para 1.22 | **Currently, reserves are held against planned projects.** |
| Reasons for holding zero reserves | Para 1.22 | **NA** |
| Details of fund materially in deficit | Para 1.24 | **NA** |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | **Nil** |

**Additional information (optional)**

You may choose to include further statements where relevant about:

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| The charity’s principal sources of funds (including any fundraising) | Para 1.47 | **Under normal operating conditions our principal sources of funds are revenue from activities within the hall, an annual grant from the parish, fundraising events organised by the trustees , donations and grant aid.** |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | **NA** |
| A description of the principal risks facing the charity | Para 1.46 | **The only foreseeable risk is the continuing loss of revenue caused by the current pandemic. We have however ringfenced funds equivalent to two years running costs to counter this possible risk.** |
| Other |  |  |

**Structure, Governance and Management**

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| Description of charity’s trusts: |  |  |
| Type of governing document  (trust deed, royal charter) | Para 1.25 | **Trust deed** |
| How is the charity constituted?  (e.g unincorporated association, CIO) | Para 1.25 | **Unincorporated** |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | **The charity is managed by a group of trustees who are all resident in the parish and over eighteen. Our constitution requires that: -**   * **Trustees holding an executive role have to offer themselves for re-election at the AGM** * **Trustees can be co-opted at any time but must then offer themselves for election at the following AGM** * **Trustees have to offer themselves for re-election every three years**   **The list of trustees held by the Charity Commission is valid. There are no corporate trustees and no trustees holding title to property belonging to the charity.** |

**Additional information (optional)**

You may choose to include further statements where relevant about:

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| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | **When necessary we would generally utilise base documents available from Community First Yorkshire and adapt them as necessary.** |
| The charity’s organisational structure and any wider network with which the charity works | Para 1.51 | **We are members of and liaise closely with Community First Yorkshire, seeking advice whenever appropriate.** |
| Relationship with any related parties | Para 1.51 | **We work closely with adjacent villages and communities.** |
| Other |  |  |

**Reference and Administrative details**

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| --- | --- |
| Charity name | **Oswaldkirk Village Hall** |
| Other name the charity uses |  |
| Registered charity number | **523399** |
| Charity’s principal address | **C/O Rigg Cottage,**  **The Terrace,**  **Oswaldkirk,**  **North Yorks**  **YO62 5XZ** |
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|  | **Names of the charity trustees who manage the charity** | | | | | |
|  | **Trustee name** | **Office (if any)** | **Dates acted if not for whole year** | **Name of person (or body) entitled to appoint trustee (if any)** | |
| 1 | **The list of trustees currently held by the CC is correct** | | | | |
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Corporate trustees – names of the directors at the date the report was approved

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| **Director name** |  |  |
| **None** |  |  |
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Name of trustees holding title to property belonging to the charity

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| --- | --- | --- |
| **Trustee name** | **Dates acted if not for whole year** |  |
| **None** |  |  |
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**Funds held as custodian trustees on behalf of others**

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| Description of the assets held in this capacity | **NA** |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity’s objects | **NA** |
| Details of arrangements for safe custody and segregation of such assets from the charity’s own assets | **NA** |

**Additional information (optional)**

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| **Names and addresses of advisers (Optional information)** | | | | |
| **Type of adviser** | **Name** | **Address** |
| **Accountant** | **John Chisholm** | **4, Steeple Chase, Gilling East, York, YO62 4HR** |
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| **Name of chief executive or names of senior staff members (Optional information)** | | |
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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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**Declarations**

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| **The trustees declare that they have approved the trustees’ report above.**  **Signedon behalf of the charity’s trustees** | | | | | | | | | |
| **Signature(s)** | |  | |  | |
|  | | | | | |
| **Full name(s)** | |  | |  | |
|  | | | | | |
| **Position (eg Secretary, Chair, etc)** | | |  | |  | |
|  | | | | | | |
| **Date** | |  | |  | | | | |